



February 1, 2010

Re: Out-of-Boundary Transportation Requests

Dear Parents & Guardians:

We are now halfway through the school year and Student Transportation Services is beginning to look ahead to next year. To help us with our planning, this letter is the first of several reminders we will be asking schools to forward to families who live outside of the boundary encompassing the school of their choice and whose children are not eligible for transportation under School Board Policy as a result. This group includes those who have submitted "Out of Boundary" transportation requests in the past. New families in similar situations may also be interested in applying.

If you wish to have an Out of Boundary transportation request reviewed by STSCO in advance of the start of the 2010/11 school year, you must submit a completed "Out of Boundary Student Transportation Request Form" (available at your school) by May 31, 2010.

To assist you, I would like to provide the following important reminders concerning the process.

- Requests must be made annually and any resulting permission applies for one year only.
- Requests will be date stamped by STSCO and reviewed on a first come, first serve basis.
- Requests will be considered on a space available basis on existing routes at existing stops and, in many cases, requests cannot be granted as area bus routes will be filled with eligible students.
- New bus routes will not be created to accommodate out of boundary requests.
- **Requests made after the end of the month of May of the current school year will not be considered for possible placement prior to September 30 of the next school year.**
- Bus routes change from year to year and this is why permission applies to one year only.
- To obtain an update on the status of your request you can call STSCO's automated Interactive Voice Response system after July 1, 2010 at (705) 748-9240 or 1-866-433-4441.

Please keep in mind that our first priority is to accommodate eligible students who are those who live within the school boundary. **Although we will make every effort to meet Out of Boundary student transportation requests, families who are not contacted by June 30 should understand that their request cannot be accommodated as there is no space on area bus routes and, as a result, those families should make alternate arrangements to either transport their children to the school of their choice or consider attendance at their home school (i.e. the school whose regular boundary covers their residence address).**

This information is provided in order that families can make informed decisions regarding their children's attendance at the school of the family's choice. Any questions regarding making a request can be directed to your Area Route Planner (see below) at the STSCO Office (705-748-5500 or toll free 1-800-757-0307).

Sincerely,

Joel Sloggett, C.A.O.
Student Transportation Services of Central Ontario (STSCO)

cc - Denise Starling, Clarington Route Planner, extension 231
Val Herron, Northumberland Route Planner, ext. 232
Debbie Perdue, Peterborough Route Planner, ext. 242

February 1, 2010

Re: Alternate Care Transportation Requests

Dear Parents and Secretaries,

On behalf of your School Board and Student Transportation Services of Central Ontario (STSCO), we would like to take this opportunity to provide you with the following information concerning transportation services dealing with Alternate Care arrangements (i.e Babysitter, Daycare Centres, Custody issues, etc.). The Board's policy is strict when dealing with Alternate Care arrangements. Please understand that a student's transportation eligibility is based on the student's home address, not their Alternate Care's address.

The following points are basic rules to remember when dealing with Alternate Care arrangements.

- ❖ Only one bus route allowed
- ❖ You may have two different stops on one route, only if they are consistent five days per week
- ❖ Necessary paperwork must be completed annually prior to May 31st of the previous school year
- ❖ Regarding Custody Situations : Dual bussing requests for the second address is subject to space available, is not guaranteed and the student **must** be at least 9 years old to participate

The following table will guide you in determining the eligibility of a student. The first column is where the home residence is in relation to the school. The second column is where the Alternate Care residence is in relation to the school. The third column is the eligibility of the student with that combination of Residence and Alternate care. (For Example if student's Home is in the bus catchment area and the Alternate Care is out of School Boundary then the student must apply for bussing to go to and from the Alternate Care address)

Residence	Alternate Care	Eligibility
Home in bus catchment area	None	Eligible to ride one bus
Home in bus catchment area	Alternate in bus catchment	Eligible to ride one bus – two stops
Home in bus catchment area	Alternate in walking distance	Eligible to ride one bus from home and walks from alternate
Home in bus catchment area	Alternate out of School Boundary	Apply for bussing – if allowed then subject to space available
Home in walking distance	None	Walk to and from school
Home in walking distance	Alternate in bus catchment	Apply for bussing – if allowed then subject to space available
Home in walking distance	Alternate in walking distance	Walk to and from school
Home in walking distance	Alternate out of School Boundary	Apply for bussing – if allowed then subject to space available
Home out of School Boundary	None	Apply for bussing – if allowed then subject to space available
Home out of School Boundary	Alternate in bus catchment	Apply for bussing – if allowed then subject to space available
Home out of School Boundary	Alternate in walking distance	Walk to and from school
Home out of School Boundary	Alternate out of School Boundary	Apply for bussing – if allowed then subject to space available

Any questions can be directed to Jan Musgrave, at the STSCO office, ext. 251.

Sincerely,



Joel Sloggett, C.A.O.

Student Transportation Services of Central Ontario (STSCO)

cc - Denise Starling, Clarington Route Planner, ext. 231

Val Herron, Northumberland Route Planner, ext. 232

Debbie Perdue, Peterborough Route Planner, ext. 242

