

# KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

## POLICY STATEMENT

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**Section: Business and Administrative Services**

• **Transportation**

**Policy Code: BA-8.5**

**Policy: BUS ACCIDENTS AND RESULTING INJURIES**

**Page 1**

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Despite everyone's best efforts accidents do occur and therefore a detailed process is required to ensure that injured persons are attended to expeditiously.

All accidents, involving a student(s) and/or school purpose vehicle, no matter how minor, must be reported immediately to Student Transportation Services and the school.

Operators of vehicles under contract to the Board, that are involved in an accident (either prior to the first pick-up or following the last drop-off), should also report the accident. This will assist staff in addressing inquiries from concerned parent(s)/guardian(s) and the media.

In the event of an accident, the driver's first responsibility is to the passengers.

It is the responsibility of the operator to notify the school and Student Transportation Services immediately of the accident. The school staff will be responsible for immediately contacting each student's parent(s)/guardian(s) as soon as possible and advising them of the accident. Where school staff is not available to contact families, the bus operator shall assume the responsibility.

Once advised, Student Transportation Services will notify the appropriate Education Centre personnel (ie. school superintendent, trustee, Communications Department).

Administrative Regulations will reflect the philosophy of this Policy.