

KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

POLICY STATEMENT

Section: Business and Administrative Services

• **Transportation**

Policy Code: BA-8.2

Policy: BUS OPERATOR CONTRACTED SERVICES

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Annually, the Kawartha Pine Ridge District School Board shall enter into a formal written contract agreement with all school bus operators for the provision of transportation services.

The following items are to be addressed in the contract agreement

1. payment to bus operators,
2. tendering of bus routes,
3. limitations on holding of bus contracts,
4. bus insurance,
5. inclement weather and strike action affecting bus contracts,
6. transfer of bus contracts,
7. bus safety checks,
8. vehicle/route inspections,
9. student bus safety training,
10. driver requirements (licensing, criminal background check, first aid and C.P.R. training),
11. maximum age of vehicles, and
12. two-way communication.

Discussions regarding whether or not to provide an increase to bus contracted rates will occur annually between the Chief Administrative Officer and the Superintendent of Business and Corporate Services during the annual budget review process. The Chief Administrative Officer and Superintendent will, when requested, meet with representatives of all school bus operators serving the Board, to receive input on the budget process, prior to the submission of the transportation budget to the Board. Notwithstanding a meeting with administration, bus operators will have the right to address the Board at the public input stage of the annual budget process.

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It is an objective of the Board to achieve a limit on the number of bus routes to be serviced by one (1) operator at twenty-five percent (25%) of the total number of routes administered by the Board. Any company currently exceeding the twenty-five percent (25%) limit, as of the date of approval of this Policy, shall be considered legal non-conforming and shall work to the twenty-five percent (25%) limit through attrition.

The transfer of bus contracts dealing with more than five (5) routes can only be approved by the full Board. The Director of Education, or designate, shall submit a detailed report, including a recommendation to approve or deny the transfer request, to the Board for their review and decision.

Administrative Regulations will reflect the philosophy of this Policy.