

# KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

## ADMINISTRATIVE REGULATIONS

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**Section:**            **Business and Administrative Services**

• **Transportation**

**Regulation Code: BA-8.1.1**

**Regulation:**    **STUDENT ELIGIBILITY: SPECIAL**

**Policy Code Reference: BA-8.1**

**TRANSPORTATION ARRANGEMENTS**

**Page 1**

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This administrative regulation is written in accordance with the guiding principles in Board Policy No. BA-8.1, Student Eligibility.

Special/additional transportation may be provided for students on the basis of verifiable medical, physical or emotional reasons. The Individual Student Transportation Plan and Special Needs/Bus Monitor Request form must be completed on an annual basis by the student's school in consultation with parent(s)/guardian(s). All requests will be reviewed annually.

In situations where the request is being made due to medical circumstances, a Request for Special Transportation Medical form is available at schools, and will assist parent(s)/guardian(s) to ensure sufficient information is provided by a physician. Submission of the form does not automatically guarantee transportation.

Student Transportation Services of Central Ontario (STSCO) will review the forms and render a decision, and where applicable, may contact the physician's office to seek clarification and/or to discuss the details of the medical information provided. Siblings of students transported under this provision will not qualify for transportation solely as a result of another family member being transported. The parent(s)/guardian(s) will be contacted and advised of the decision.

The completed Individual Student Transportation Plan and Special Needs/Bus Monitor Request form will be submitted to STSCO by the school.

In the event that a bus monitor is required, the appropriate section of the Individual Student Transportation Plan and Special Needs/Bus Monitor Request form will be completed and submitted to the Special Education Department for approval.