

# KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

## ADMINISTRATIVE REGULATIONS

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**Section: Business and Administrative Services**

• **School Operation**

**Regulation Code: BA-7.1.1**

**Regulation: STUDENT ACCOMMODATION/  
SCHOOL BOUNDARIES**

**Policy Code Reference: BA-7.1  
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This Administrative Regulation is written in accordance with the guiding principles within Policy No. BA-7.1, Student Accommodation/School Boundaries.

### **1. Student Accommodation**

- 1.1 Where possible, the Board will accommodate students in permanent school facilities. Portable space may be added in lieu of transporting students from the area. If students or programs are moved from the home area, first consideration will be given to moving senior classes.
- 1.2 To make use of available space, and to accommodate programs and enrolment shifts, students may be moved to an alternate school(s) for one (1) or more years.
- 1.3 A System-wide Accommodation Study will be completed each year showing current student enrolment, enrolment projections, school programming and school capacity.
- 1.4 The projected requirements for renovations and additions to current school buildings, and for new buildings, will be compiled and submitted to the Ministry of Education as required. Administration will make recommendations to the Board regarding new school buildings annually.
- 1.5 The Planning Department shall ensure that all municipal development plans are reviewed for student accommodation and transportation needs. Appropriate comments and conditions will be submitted to the municipal authority to protect current and future student requirements.

### **2. School Boundaries**

- 2.1 Attendance area boundaries will be established for each school taking into consideration natural geographic boundaries, bus transportation, road patterns, municipal boundaries, relative locations of schools and amount of accommodation provided by permanent school facilities.

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- 2.2 School attendance boundaries may require adjustment from time-to-time. Long range planning will be used to predict accommodation needs and provide adequate notice of boundary changes to parent(s)/guardian(s) and staff. School Councils will have the opportunity for input into proposed boundary changes before recommendations are made to the Board.
- 2.3 Boundary students are those whose principal residence is located within a school attendance boundary as established by the Board and attend the school within that boundary. Out-of-boundary students are those whose principal residence is located within the Board, but outside the attendance boundary of the school they attend, or wish to attend.
- 2.4 Boundary students will be given first priority in placement in the school.
- 2.5 It is expected that students will be enrolled in the school designated within their program boundary area. However, with the approval of the superintendent(s) of schools, out-of-boundary students may be enrolled in a school if space is available in the requested class, for program or child care reasons. Requests must be made by the parent(s)/guardian(s) to the principal of the requested school on the prescribed form and re-submitted annually. No approvals will be granted until the superintendent(s) of schools has ensured that all boundary students have been accommodated. If a student is to be re-located, the Principal shall communicate this requirement to the parent(s)/guardian(s) in writing, in a timely fashion ensuring reasonable time for alternate arrangements to be made.
- 2.6 Generally, boundary students who begin attending a secondary school and move outside the attendance area are permitted to continue to graduation. Elementary students in such circumstances, are generally permitted to continue until the end of the school year. Transportation is the responsibility of the parent(s)/guardian(s).
- 2.7 Transportation for out-of-boundary students is the responsibility of parent(s)/guardian(s). However, if special circumstances warrant, upon written submission on the prescribed form, transportation may be provided on existing routes if there is adequate space, provided no route adjustments are necessary and no additional cost is incurred by the Board. Such transportation arrangements will be reviewed annually. \*

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2.8 Schools will generally be organized in groupings consisting of a secondary school and its feeder elementary schools.

2.9 The Board recognizes the diversity of students and seeks to accommodate their needs, wherever possible.

\* Refer also to Policy BA-8.1